

QEP Assessment Sub-Committee Meeting Minutes
February 16, 2016, 11 am
Randolph Hall 206

Attendees: Zipora Ancrum, Divya Bhati, JoAnn Ewalt, Deborah Mihal, Michael O'Brien, Karin Roof and Marcia Snyder

1. QEP updates
 - a. The committee was told of the new interim QEP Director, Dr. Todd LeVasseur, announced via email by President McConnell. Todd currently serves as a visiting assistant professor and program director of the Environmental Studies Program. Todd is excited and ready to meet all sub-committee members and work collaboratively to get the QEP implemented.
2. Curricular and Co-curricular plan of action
 - a. The Curricular and Co-curricular sub-committee have had a couple of meetings and have scheduled meetings twice a month alternating Wednesdays and Thursdays. In each meeting a goal along with the corresponding strategies will be discussed. The group was given handouts for notes from [goal 1](#) and [goal 2](#).
3. Institutional Measures
 - a. QEP feedback survey and focus group results can be found on [OIEP website](#). The group was also given a handout of a survey from Indiana State University, "what does sustainability mean to you".
 - b. National Survey for Student Engagement (NSSE) is currently being administered (February 10 - March 31) for freshman and seniors. The group was encouraged to please tell any freshman and senior students to take the test along with any faculty members that may teach freshman and seniors. The group was told that there is a [video](#) explaining NSSE that will be sent to them to share with others. Any information about NSSE can be found on [OIEP website](#).
 - c. Articles on assessing sustainability, the group was given three handouts to read and review. The articles given were about evaluating sustainability education, and instruments for assessing and sustainability assessment methodologies.
4. Path forward, the group were given homework for the next meeting.
 - a. The student learning outcomes (SLO) need to be review, in the current sustainability literacy proposal there are 14 SLO's that should be reviewed for format and to see if the number of outcomes can be reduced.
 - i. Assigned to: Jo Ann Ewalt and Marcia Snyder
 - b. To continue reviewing available baseline data:
 - i. Joey Van Arnhem (absent): will be asked to obtain and review Jen Jones thesis and related publications by Brian Fisher and Jen Jones.
 - ii. Marcia Snyder will review the sustainability activities currently being offered by the ENACTUS group in the School of Business
 - iii. Deb Mihal will review sustainability activities going in through the Center for Civic Engagement

- iv. Ashlyn Hochschild (absent): will be asked to review and inventory sustainability-related activities in the OOS and student groups; to include sustainability week
- c. Review available institutional measures
 - i. Karin Roof will draft email for sustainability-related listservs to request information on assessment. Todd LeVasseur will post.
 - ii. Deb Mihal, Michael O'Brien, and Karin Roof: will review previously administered as well as available

Meeting adjourned at 12:05 pm.